

**Board of Education Special Regular Meeting
January 10, 2017
4:30 P.M.
Zanesville City Schools
Administrative Center Board Room
956 Moxahala
Zanesville, Ohio**

Board of Education Members:

*Vicky French - President
Brian Swope – Vice President
Scott Bunting
Mike Coulson
Fred Curry*



*Doug Baker, Ed. D.
Superintendent*

*Mike Young
Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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C. ROLL CALL – Mike Young

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

D. INTRODUCTION OF GUEST

E. ZEA PRESENTATIONS/COMMENTS

F. ZANESVILLE COMMUNITY HIGH SCHOOL PRESENTATIONS/COMMENTS

G. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education special meeting on December 18, 2015 and the regular meeting on December 15, 2015.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

H. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. December Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

2. Reconciliations

Approve the following reconciliations for December:

- General
- Payroll

3. Monthly Financials – Zanesville Community High School

Approve the December 2016 bank reconciliation and financial reports for the Zanesville Community High School.

**H. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young
(continued)**

4. 2017-18 Alternative Tax Budget

Approve the Alternative Tax Budget as required by the Muskingum County Auditor’s office for the period July 1, 2017-June 30, 2018.

5. Grant Awards

Accept the following grant awards:

\$13,907.32 from the Taylor-McHenry Foundation to be used for the Project Lead the Way – Human Body Systems program at Zanesville High School.

\$13,907.32 from the Taylor-McHenry Foundation to be used for the Project Lead the Way – Principles of Engineering program at Zanesville High School.

\$13,907.32 from the Taylor-McHenry Foundation to be used for the Project Lead the Way – Computer Science program at Zanesville High School.

\$13,907.32 from the Taylor-McHenry Foundation to be used for the Gateway to Technology – Medical Detectives program at Zanesville Middle School.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Additional Time – Computer Technicians

Approve an additional 51 hours each for Aaron Henthorne and Austin Rutter for work performed on various technology projects during the winter break. The days worked were December 22, 23, 27, 28, 29 and 30th of 2016

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (continued)**

2. Salary Adjustments – Certificated

Approve the following personnel to be granted salary adjustments effective with the current contract year, for second semester only. Reason for the adjustment is due to having completed requirements for a new classification on the salary schedule by virtue of additional study.

Elizabeth Bickford	MA+30
Stephanie Jones	MA
Chad Kiser	MA+15
Hillary McGee	MA+15

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

3. Family Medical Leave of Absence – Certificated

Approve a paid/unpaid family medical leave of absence, for Rebecca Bracken, Preschool Teacher at Zane Grey Elementary, effective November 2, 2016 through January 6, 2017. Leave of absence is due to birth of a baby.

Approve a paid/unpaid family medical leave of absence, for Cedric Harris, Intervention Specialist at Zanesville Middle School, effective February 16, 2017 through March 9, 2017. Leave of absence is due to care of newborn.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

4. Employment – Substitutes

Approve the following substitutes, as and when needed, pending appropriate certification and background checks for the 2016-2017 school year.

Substitute Teachers			
Coleman Mathers	Wyatt Nelson	Nicole Watts	

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

5. Resolution of Zanesville City Schools to Withdraw from the Memorandum of Understanding Among Mid-East Career & Technology Centers and its Associate School Districts

Whereas, Ohio House Bill 59 ("HB 59") passed in 2013 by the Ohio General Assembly – introduced changes to the governance structure of Joint Vocational School District (“JVSD”) Boards of Education;

Whereas, HB 59 established requirements with respect to the composition of JVSD Boards, as well as term limits for JVSD Board Members;

Whereas, the Mid-East Career and Technology Centers entered into a Memorandum of Understanding (“MOU”) with its associate school districts to promote cooperation and coordination between Mid-East Career and Technology Centers and member districts and to meet the board appointment criteria set forth in HB 59

Whereas, in 2016, the Ohio General Assembly passed Senate Bill 3 (“SB3”), which eliminated the changes to Ohio law implemented by HB 59 giving rise to the MOU;

Whereas, Zanesville City Schools wishes to withdraw from the MOU due to the aforementioned changes in applicable law;

Now therefore, be it hereby resolved in a public meeting of a quorum of the Zanesville City School District Board of Education duly noticed and held on January 10, 2017 that the board shall withdraw from the MOU between Mid-East Career & Technology Centers and its associate school districts.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

6. Policy Items for Adoption

Approve the following policies for adoption:

- 0100 Definitions
- 1530 Evaluation Of Principals And Other Administrators
- 1619.01 Privacy Protections Of Self-Funded Group Health Plans
- 1619.02 Privacy Protections Of Fully Insured Group Health Plans
- 1619.03 Patient Protection And Affordable Care Act
- 1619 Group Health Plans
- 2460 Special Education

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS (continued)**

Policy Items for Adoption (continued)

- 3419.01 Privacy Protections Of Self-Funded Group Health Plans
- 3419.02 Privacy Protections Of Fully Insured Group Health Plans
- 3419.03 Patient Protection And Affordable Care Act
- 3419 Group Health Plans
- 4419.01 Privacy Protections Of Self-Funded Group Health Plans
- 4419.02 Privacy Protections Of Fully Insured Group Health Plans
- 4419.03 Patient Protection And Affordable Care Act
- 4419 Group Health Plans
- 5330.02 Procurement And Use Of Epinephrine Auto Injectors In Emergency Situations
- 5830 Student Fund-Raising
- 6605 Crowdfunding
- 8330 Student Records
- 9700 Relations With Special Interest Groups

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

7. Items for Review

- Zanesville High School – Course of Study 2017-2018
- Zanesville Middle School – Course of Study 2017-2018

J. REPORT/DISCUSSION ITEMS

K. BOARD COMMITTEE UPDATES

- Legislative Liaison**
- Student Achievement Liaison**
- Audit Committee**
- Insurance Committee**
- Buildings & Grounds Committee**

L. CLOSING COMMENTS

M. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
 - _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statutes to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.
Time returned to public session: _____ a.m./p.m.

_____ moved and _____ seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

N. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French